

**THE CORPORATION OF THE MUNICIPALITY OF  
MARKSTAY-WARREN  
Public Works Advisory Committee**

**June 27<sup>th</sup>, 2022**

**7:00 pm**

**Minutes**

**1. Opening Remarks**

Chair Welcomed Everyone

Performed land acknowledgement

**2. Call Meeting to Order and Roll Call**

Called meeting to order at **7:01 PM**

**Council:**

Mayor Saloin

Councillor Fisher

Councillor Pigeau

**Staff:**

R. Forgette

K. Elliott

**3. Disclosure of Pecuniary Interest and General nature thereof**

None

**4. Road Maintenance**

1. Request for Winter Maintenance – Raymond Road

- Approximately 1.4km long
- Single lane
- Summer – relatively good shape
- 36in culvert in low area – would be expensive to maintain over time (long term)
- 10 properties that would benefit from the winter maintenance
- Still would have to maintain a certain portion of private road (as shown on map by CAO)
- Combined tax revenue in 2021 was approximately \$26k.

**Recommendation:**



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Committee recommends to Council not to undertake winter maintenance at this time because of liability issues, health and safety issues and non-compliance with municipal standards.

## 2. Level of Service on Sunset Road

As per the request from the Council meeting, a discussion at the PW Committee meeting to determine options for the crumbling asphalt until it is replaced.

- Councillor Fisher received several concerns about the considerable amount of dust if the existing hard top is removed.
- After patching the hard top, the road has significantly improved.

### **Recommendation**

- The Committee recommends that Council keep the existing hard top in place until a permanent solution is completed.
- Further that all Sunset Road is considered through the Asset Management Plan and it be evaluated against all other roads throughout the municipality.

## 3. Labine Road

- Well known safety issue at entrance of highway 17.
- Hard top is crumbling and needs attention in the next few years.
- Many heavy trucks use it as a short cut to HWY 535 to/from St. Charles.
- Staff's recommendation is to remove the HWY 17 entrance and remove chip and tar completely. Keep the road as gravel moving forward.

### **Benefits to residence:**

- Reduced traffic (local only)
- No heavy trucks (dead end)
- Drastic Improved level of service on the road and drastic reduction in liability.

### **Recommendations**

- That Committee recommends that Council consider accepting the staff recommendation to close the road at the highway 17.
- Remove the hard top that is crumbling bringing the road to a gravel surface.

## 5. Review of Municipally owned Building Assets

### 1. Existing Buildings

- Municipality has many buildings.
- The balance of the buildings (excluding the FD and PW garages) because they were already considered in the consolidation plan need to have a Building



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Condition assessment as per the Asset Management requirements in the next few years.

- The Warren Seniors Building is aged and is needing short term and long term repairs that form part of regular maintenance of building infrastructure. This building also is very expensive for the municipality to operate.
- OPP building completely vacant as of September 2022.
- Arena hall has little usage and arena is in need of significant repairs.

**Considerations:**

- Leverage the arena further to ensure its long term sustainability for the municipality by maximizing its use.
- Minimizing the amount of municipal building assets that are aging and need repairs moving forward.
- Ensure the seniors have a place to hold their events.

**Recommendation:**

- Staff to bring together the Stakeholders involved to discuss what solutions are made available to the municipality.

2. Arena

***a. Roof***

**Arena roof inspection:** Deteriorated dramatically with many holes and rusted holes – causing the leak in arena at bleachers

**2 options:**

1. Complete replacement of roof
2. Spray on membrane
  - Prep work on existing roof
  - Spray on liner
  - Very heavy unfortunately
  - Getting quotes for both options
  - Seeking other vendors as well.
  - Eng report required to see if can hold weight of membrane
  - Need to be done asap before structural issues with arena roof
  - Could be a health and safety issue

**Recommendation:**

- Staff to bring additional information to Council for consideration.
- Financial plan required to fund this.



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***b. Water Heater for Zamboni Issue***

- Hot water tank sitting on floor with old unit beside it not working
- Existing unit too close to wall to service it
- Not sure if old one is serviceable
- Need to be moved to troubleshoot it
- Seek options for action at next Council meeting

**3. Multi-Use HVAC**

- Report to Council on maintenance
- Options to consider for replacement

**6. Warren Ball Field Equipment(dugouts and bleachers)**

1. Dugouts condemned
2. Bleachers wood rot completely unsafe
3. Liability for community
4. Bring recommendation to consider and seek grants from private entities
  - a. Options for dugout benches
  - b. Funding for bleachers

**7. Waste Management**

1. Garbage Receptacles in Villages
  - Brought up with ideas from multiple people
  - Provide costing and map locations as part of the report
2. Garbage Bins at Landings in Awrey
  - i. Forthcoming to Council for consideration

**8. Grass cutting in front of village properties**

Staff feels something should be considered for the high grass in front of properties in the village areas.

**Recommendation:**

- Establish a beautification committee moving forward in the new election term.

**9. Surplus Equipment – Gov Deals**

1. 1974 Tractor
2. Old Plow Ancillary Equipment
3. Retired Zamboni – not on GOV deals. – No engine. Scrapped.
4. 2007 Tandems (2)



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## **10. New Business**

1. Truck replacement
  - a. Replace  $\frac{1}{2}$  ton with existing  $\frac{3}{4}$  ton
  - b. Acquire new truck for Dir of OPS with  $\frac{1}{2}$  ton
  - c. Various quotes received – 6 total
    1. GM and Dodge quotes received
      - a. 3-6 month wait for GM truck
      - b. Dodge is available – surplus
  - d. Cost
    1. See report
2. Recommendation based on pricing
  - a. Cheapest – Sunridge – MacLang – price \$53,370 + HST
  - b. Report to Council with request to circumvent the tender process because of availability, request additional funds and be self-funded.

## **11. Adjournment**